



COMMUNITY ARTS FINAL REPORT (2023)

Project _____

Statewide Community Regrants
Auburn Public Theater
PO Box 771
8 Exchange Street
Auburn, NY 13021
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**Council on
the Arts**

ORGANIZATION INFORMATION (if fiscally sponsored, please indicate sponsoring organization's information)

Organization's Legal Name			Report Date
Mailing Address	City	County	Zip Code
Person Preparing Report		Phone Number	
Email Address			
Amount of Grant	Project Dates		
Project Title			

Please answer the following questions. Project photos, promotional materials, letters to State Legislators, and financial information should also accompany your final report.

1. Please describe the project for which your organization was funded through Statewide Community Re-grants and the extent to which the contract agreement was met. *Please attach photos of the project.*

2. Did you change your project (relevant facts, estimates, projections, etc.) as outlined in your application or agreement? If so, please list and explain them here. Did the SCR Coordinator approve these changes? Please note if changes were due to COVID-19.

3. How was the project publicized? *Please attach copies of press coverage and other promotional materials (e.g., posters, programs).*

4. How many artists participated? List artists' names and disciplines.

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5. Approximately how many people were in the audience/workshop?

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6. What was the demographic breakdown of your group? Please estimate how many of your audience members/participants belonged to each of the following groups.

People with disabilities		Asian	
At-risk youth		American Indian/Alaska Native	
Youth (total)		Black/African American	
Senior Citizens		Hispanic/Latino	

7. Describe, as best as you can, the audience/participants in terms of other demographic factors (age, gender, income, place of residence, etc.).

8. Give a general breakdown of how the grant funds were spent. *Please attach a final budget and/or treasurer's report as well as copies of receipts, checks and/or invoices – do not send originals.*

9. How can Statewide Community Re-grants at APT Grants and specifically the Community Arts Grant program be improved to serve you and/or others better in the upcoming funding years?

10. If possible, please provide the names and contact information for anyone who might be interested in serving as grants panelists. Thank you!

PROJECT EXPENSES List ALL expense items	Amount covered by the grant	Amount <i>not</i> covered by the grant	Total Cost
1. Artistic Fees			
2. Technical Fees			
3. Marketing			
4. Travel			
5. Hospitality			
6. Equipment Rental			
7. Space			
8. Supplies			
9. Postage			
10. Other:			
11. Other:			
12. Other:			
TOTAL PROJECT EXPENSES	\$	\$	\$
PROJECT INCOME List ALL Funding Sources for this Project	AMOUNT CASH	AMOUNT IN-KIND	TOTAL INCOME
1. COMMUNITY ARTS GRANT			
2. Admission Fees			
3. Membership/Dues			
4. Workshops/Sales			
5. Contributions (Individual)			
6. Contributions (Corporate)			
7. Other Grants (List):			
8. Other (explain):			
TOTAL PROJECT INCOME	\$	\$	\$

I hereby certify that _____ performed the services
(name of award recipient)
as stated in the original funding agreement with the Statewide Community Re-grants Program at Auburn
Public Theater has done so during the period agreed upon in accordance with submitted or revised and
approved budgets.

Signature of Project Manager

Date

Typed Name of Project Manager

Signature of Executive Director of Sponsoring or Applicant Organization

Date

Typed Name of Executive Director of Sponsoring or Applicant Organization