



## Finger Lakes Community Arts Grants

# INDIVIDUAL ARTISTS GRANT APPLICATION (2020)

### Finger Lakes Community Arts Grants (FLCAG)

Auburn Public Theater

PO Box 771

Auburn, NY 13021

[www.auburnpublictheater.org](http://www.auburnpublictheater.org)

315-253-6669



**Council on  
the Arts**

# APPLICATION CHECKLIST

See Individual Artists Grant Guidelines for detailed instructions and explanations of application materials. Submit **one** copy of the completed application.

The original copy should include the following documents in the following order:

- Individual Artists Grant Application Questionnaire
- Project Budget
- Narrative Responses (Project and Budget Narratives)
- Artist's Resume and/or Bio
- Work Samples (*See Individual Artist Grant Guidelines for specifications.*)
- Letter(s) of Support (optional)

**Applications must be received by SATURDAY, OCTOBER 26, 2019, AT 11:59 PM.**

All applications and materials must be submitted online through Submittable.

# Questionnaire

## APPLICANT INFORMATION

Artist's Legal Name		County
Mailing Address	City	Zip Code
Phone Number	Email Address	
Website		
<p>Have you ever applied directly to the New York State Council on the Arts? <input type="checkbox"/> NO <input type="checkbox"/> YES</p> <p>If YES, list Grant Program(s):</p> <p>Year(s):</p>		
<p>Have you applied for a DEC Grant (Community Arts, Arts Education, or Individual Artists Grant) in the past THREE years? <input type="checkbox"/> NO <input type="checkbox"/> YES</p> <p>If YES, check the applicable box: <input type="checkbox"/> Community Arts; <input type="checkbox"/> Arts Education; <input type="checkbox"/> Individual Artists</p> <p>Year(s):</p> <p>Please indicate whether or not you were awarded the grant. <input type="checkbox"/> NO <input type="checkbox"/> YES</p>		
Assembly District #	Senate District #	Congressional District #

## PROJECT DETAILS

Project Title	
1. Is this an artist-initiated project?	<input type="checkbox"/> Y <input type="checkbox"/> N

2. Is this project physically accessible to the community?	<input type="checkbox"/> Y <input type="checkbox"/> N
3. Does this project include or involve at-risk youth?	<input type="checkbox"/> Y <input type="checkbox"/> N
4. How many artists are directly involved with this project?	
5. How many people (total) do you anticipate in the audience or at the proposed venue?	
6. When will the project begin? (core activities)	
7. When will the project be completed? (core activities)	

**PROJECT CATEGORY**

Which of the following most closely describes the artistic discipline of your *project*?

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Architecture              | <input type="checkbox"/> Folk—Oral Traditions                    | <input type="checkbox"/> Music—Orchestral         |
| <input type="checkbox"/> Architecture—Landscape    | <input type="checkbox"/> Folk—Traditional Arts                   | <input type="checkbox"/> Music—Popular            |
| <input type="checkbox"/> Crafts                    | <input type="checkbox"/> Folk—Traditional Crafts and Visual Arts | <input type="checkbox"/> Music—Solo/Recital       |
| <input type="checkbox"/> Crafts—Clay               | <input type="checkbox"/> Folk—Traditional Dance                  | <input type="checkbox"/> Non-Arts/Non-Humanities  |
| <input type="checkbox"/> Crafts—Fiber              | <input type="checkbox"/> Folk—Traditional Music                  | <input type="checkbox"/> Opera/Music Theater      |
| <input type="checkbox"/> Crafts—Glass              | <input type="checkbox"/> Humanities                              | <input type="checkbox"/> Opera                    |
| <input type="checkbox"/> Crafts—Leather            | <input type="checkbox"/> Interdisciplinary                       | <input type="checkbox"/> Theater—Music            |
| <input type="checkbox"/> Crafts—Metal              | <input type="checkbox"/> Literature                              | <input type="checkbox"/> Photography              |
| <input type="checkbox"/> Crafts—Mixed Media        | <input type="checkbox"/> Literature—Fiction                      | <input type="checkbox"/> Playwriting              |
| <input type="checkbox"/> Crafts—Paper              | <input type="checkbox"/> Literature—Non-Fiction                  | <input type="checkbox"/> Theater—General          |
| <input type="checkbox"/> Crafts—Plastic            | <input type="checkbox"/> Literature—Poetry                       | <input type="checkbox"/> Theater—Mime             |
| <input type="checkbox"/> Crafts—Wood               | <input type="checkbox"/> Media Arts                              | <input type="checkbox"/> Theater—Puppet           |
| <input type="checkbox"/> Dance                     | <input type="checkbox"/> Media—Audio, Radio, Sound Art           | <input type="checkbox"/> Theater—Young Audiences  |
| <input type="checkbox"/> Dance—Ballet              | <input type="checkbox"/> Media—Video                             | <input type="checkbox"/> Visual Arts              |
| <input type="checkbox"/> Dance—Ethnic/jazz         | <input type="checkbox"/> Multi-disciplinary                      | <input type="checkbox"/> Visual Arts—Experimental |
| <input type="checkbox"/> Dance—Modern              | <input type="checkbox"/> Music                                   | <input type="checkbox"/> Visual Arts—Graphics     |
| <input type="checkbox"/> Design Arts               | <input type="checkbox"/> Music—Band                              | <input type="checkbox"/> Visual Arts—Painting     |
| <input type="checkbox"/> Design—Fashion            | <input type="checkbox"/> Music—Chamber                           | <input type="checkbox"/> Visual Arts—Sculpture    |
| <input type="checkbox"/> Design—Graphic            | <input type="checkbox"/> Music—Choral                            |   |
| <input type="checkbox"/> Design—Industrial         | <input type="checkbox"/> Music—Ethnic                            |   |
| <input type="checkbox"/> Design—Interior           | <input type="checkbox"/> Music—Jazz                              |   |
| <input type="checkbox"/> Design—Urban/Metropolitan | <input type="checkbox"/> Music—New                               |   |

**COMMUNITY DEMOGRAPHICS**

Will the *project* involve any of the communities below? Please indicate any communities involved.

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> No Single Group               | <input type="checkbox"/> Black/African-American    | <input type="checkbox"/> White, not Hispanic |
| <input type="checkbox"/> American Indian/Alaska Native | <input type="checkbox"/> Hawaiian/Pacific Islander |  |
| <input type="checkbox"/> Asian                         | <input type="checkbox"/> Hispanic/Latino           |  |

**CERTIFICATION OF APPLICATION**

**NOTE:** Unsigned applications will not be accepted.

I certify that I am a resident of Cayuga, Seneca, Wayne, Yates, or Ontario County and have resided in New York State for the two years prior to this application. I certify that I am over eighteen years of age and am not matriculated in a graduate or undergraduate degree program. I also certify that all statements made in this application are true to the best of my knowledge.

---

**SIGNATURE**

**DATE**

**Individual Artist Grants—Narrative Questions**

Please answer the questions below in **bold** (the non-bold questions are prompts to help you comprehensively answer each question). Be as thorough and non-repetitive as possible for ease of panel review.

**Project Narrative**

*Artistic/Cultural Merit of Project*

1. **Describe the proposed project in detail.** What is the title of the new work? What artistic discipline(s) are used? Who is involved? **Where will the new work take place? Why do you feel this project is unique?** Is it unique to you and your work, or will it be unique/new to those who see the work and/or participate in the project? Is this new work site-specific? Is the new work influenced by a specific place?
2. **Describe the work sample(s) you are submitting for panel review.** (Make clear your unique sensibility, especially as it relates to the proposed work.)

*Project Feasibility*

3. **Define project goals and plans to meet them.** If project involves multiple events or workshops, list dates, times, locations, and costs to the public (if applicable).
4. **How will you evaluate this project?**

*Community Impact*

5. **Outline the community served by this project. How will the public experience the new work?** Is there a targeted audience?
6. **Does this project address community needs and interests? How will the community**

**benefit?**

7. **How will this project strengthen your connection to the local community?** How will your creative process involve the public?
8. **Discuss your final exhibition/showcase or installation.** How do you anticipate the completed work resonating with the community?
9. **Is the project accessible to the community, including underserved groups such as elderly, racial and ethnic minorities, the disabled, etc.?** If underserved individuals/groups are not involved, indicate why and/or how reasonable efforts are being made to involve them.

*Community Awareness and Involvement*

10. **Describe your plan for audience outreach, marketing, and publicity.** Please describe publicity and outreach plans to generate community participation.
11. **Describe the community involvement in the creation of your artwork.** How will you engage the community, not only after the artwork is created, but in the process of its creation?

## Project Budget

### How Much Money Can You Ask For?

The Individual Artist Grant is for \$2500. You must balance your budget below. "Total Cost" should equal "Total Expenses."

<b>PROJECT EXPENSES</b> List <b><u>ALL</u></b> expense items	<b>Amount</b> <b>anticipated</b> to be covered by the grant	<b>Amount</b> <i>not</i> covered by the grant	<b>Total Cost</b>
1. Artistic Fees			
2. Technical Fees			
3. Marketing			
4. Travel			
5. Hospitality			
6. Equipment Rental			
7. Space			
8. Supplies			
9. Postage			

10. Other:			
11. Other:			
12. Other:			
<b>TOTAL PROJECT EXPENSES</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>PROJECT INCOME</b> List <b>ALL</b> Funding Sources for this Project (secured and anticipated)	<b>AMOUNT CASH</b>	<b>AMOUNT IN-KIND</b>	<b>TOTAL INCOME</b>
<b>1. INDIVIDUAL ARTISTS GRANT REQUEST</b>	<b>\$2,500</b>		<b>\$2,500</b>
2. Admission Fees			
3. Membership/Dues			
4. Workshops/Sales			
5. Contributions (Individual)			
6. Contributions (Corporate)			
7. Other Grants (List):			
8. Other (explain):			
<b>TOTAL PROJECT INCOME</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

**Budget Narrative**

**12. Please explain the items in your budget.**

**13. Describe how this project will proceed if you do not receive this grant.** Is there a back-up plan demonstrating organizational and fiscal commitment to this project?

**14. Outline your plan for raising cash and in-kind revenue for the remaining project costs.**